ITL FINLEASE & SECURITIES LIMITED

Regd. Off. : GD-ITL Tower, Top Floor, B-8, Netaji Subhash Place, Pitampura, Delhi-110 034. Tel : (91-11) 2735 2981 to 84 Fax: 2735 2985
E-mail : csitlfinlease@gmail.com, Web. : www.itlfinlease.com
CIN No. : L65910DL1991PLC045090

**To** **DATE-20/07/2018**

**Head- Listing & Compliance**
**Metropolitan Stock Exchange of India Ltd. (MSEI)**
**Vibgyor Towers, 4th floor,**
**Plot No C 62, G - Block,**
**Opp. Trident Hotel,**
**Bandra Kurla Complex,**
**Bandra (E), Mumbai – 400 098**

**Sub.:** ***RECONCILIATION OF SHARE CAPITAL AUDIT REPORT FOR THE QUARTER ENDED 30th JUNE ,2018***

Dear Sir,

Please find enclosed herewith ***Reconciliation of Share Capital Audit Report For the Quarter Ended 30th JUNE ,2018***

This is for your information and record.

**Thanking You,**

**Yours Faithfully**

**For ITL FINLEASE & SECURITIES LIMITED**

**Parul Srivastava**
**(Company Secretary)**
Enclosed as above

**Kamal Preet Kaur**
*Practising Company Secretary*

## RECONCILIATION OF SHARE CAPITAL AUDIT REPORT

| | | | |
|---|---|---|---|
| 1 | For Quarter Ended | 30.06.2018 | |
| 2 | ISIN | INE 767V01012 | |
| 3 | Face Value | Rs. 10 per Equity Share | |
| 4 | Name of the Company | ITL FINLEASE & SECURITIES LIMITED | |
| 5 | Registered office address | B-08, GD- ITL TOWER, TOP FLOOR, NETAJI SUBHASH PLACE, PITAMPURA , NEW DELHI- 110034 | |
| 6 | Correspondence Address | B-08, GD- ITL TOWER, TOP FLOOR, NETAJI SUBHASH PLACE, PITAMPURA , NEW DELHI- 110034 | |
| 7 | Telephone & Fax Nos. | Ph: 91-11-27352981, Fax: 27352985 | |
| 8 | Email address | csitlfinlease@gmail.com | |
| 9 | Names of the Stock Exchanges where the company's securities are listed : Metropoliton Stock Exchange India Limited | | |
| | | **Number of shares** | **% of Total Issued** |
| 10 a) | Issued Capital | 5014900 | 100.00% |
| b) | Paid up capital — Fully paid up | 4732300 | 94.36%(approx) |
| | Partly paid up | 282600 | 5.64% (approx) |
| 11 | Listed Capital | 4732300 | 94.36%(approx) |
| 12 | Held in dematerialised form in CDSL | 1639620 | 32.69%(approx) |
| 13 | Held in dematerialised form in NSDL | 1153570 | 23%(approx) |
| 14 | Physical | 1939110 | 38.67%(approx) |
| 15 | Total No.of shares (12+13+14) | 4732300 | 94.36%(approx) |

16 Reasons for difference if any, between:
(10&11) Only fully paid up 4732300 Equity shares are listed and admitted for dealings at Metropolitan Stock Exchange India Ltd.
(10&15) Partly paid up shares of 282600 are not listed at Metropolitan Stock Exchange India Ltd.
(11&15) Partly paid up shares of 282600 are not listed at Metropolitan Stock Exchange India Ltd.

17 Certifying the details of changes in share capital during the quarter under consideration as per Table below :

| Particulars*** | No.of shares | Applied / Not Applied for listing | Listed on Stock Exchanges (Specify Names) | whether intimated to CDSL | whether intimated NSDL | In-prin. appr. pending for SE (Specify Names) |
|---|---|---|---|---|---|---|
| N.A. | N.A. | N,A. | N.A. | N.A. | N.A. | N.A. |

*** *Rights, Bonus, Preferential Issue, ESOPs, Amalgamation, Conversion, Buyback,Capital Reduction Forfeiture, Any other (to specify).*

| | | | |
|---|---|---|---|
| 18 | Register of Members is updated (Yes / No ) If not, updated upto which date | Yes | |
| 19 | Reference of previous quarter with regards to excess dematerialised shares,if any. | N.A | N.A. |
| 20 | Has the company resolved the matter mentioned in point no.19 above in the current quarter ? If not, reason why ? | N.A. | N.A. |

21 Mentioned the total no.of requests, if any, confirmed after 21 days and the total no.of requests pending beyond 21 days with the reasons for delay :

| Total No.of demat requests | No.of requests | No.of shares | Reasons for delay |
|---|---|---|---|
| Confirmed after 21 Days | N.A. | N.A. | N.A. |
| Pending for more than 21 days | N.A. | N.A. | N.A. |

22 Name, Telephone & Fax No. of the Compliance Officer of the Company

Mrs.Parul Srivastava
Ph: 91-11-27352981, Fax: 27352985

Kamal Preet Kaur

K-7A, Krishna Park Extn., Gali No. 13 (Opp. Vikas Puri), New Delhi -110018
Mobile: +91-9818720761 Email: cspreetikaur@gmail.com

**Kamal Preet Kaur**
*Practising Company Secretary*

23 Name, Address, Tel. & Fax No., Regn. no. of the Auditor

M/s Samarth M. Surana & Company
Chartered Accountants,
1001,KLJ Tower North, Netaji Subhash Place, Pitampura
New Delhi-110034
Regn No: 10259N
Ph: 011-23550150

24 Appointment of common agency for share registry work, if yes (name & address)
M/s Alankit Assignments Limited ,
205-208 Anarkali Complex , Jhandewalan Extn., New Delhi -110055

25 Any other detail that the auditor may like to provide. (e.g. BIFR company, delisting from SE, company changed its name etc.)

N.A.

**Place: Delhi**
**Date:16.07.2018**

Kamal Preet Kaur

**Kamal Preet Kaur**
**Company Secretary**
**C.O.P. No. 11896**

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