ITL FINLEASE & SECURITIES LIMITED

Regd. Off. : GD-ITL Tower, Top Floor, B-8, Netaji Subhash Place, Pitampura, Delhi-110 034. Tel : (91-11) 2735 2981 to 84 Fax: 2735 2985
E-mail : csitlfinlease@gmail.com, Web. : www.itlfinlease.com
CIN No. : L65910DL1991PLC045090

To **DATE-25/10/2018**

Head- Listing & Compliance
Metropolitan Stock Exchange of India Ltd. (MSEI)
Vibgyor Towers, 4th floor,
Plot No C 62, G - Block,
Opp. Trident Hotel,
Bandra Kurla Complex,
Bandra (E), Mumbai – 400 098

Sub.: ***RECONCILIATION OF SHARE CAPITAL AUDIT REPORT FOR THE QUARTER ENDED 30th SEPTEMBER ,2018***

Dear Sir,

Please find enclosed herewith ***Reconciliation of Share Capital Audit Report For the Quarter Ended 30th SEPTEMBER ,2018***

This is for your information and record.

Thanking You,

Yours Faithfully

For ITL FINLEASE & SECURITIES LIMITED

Parul Srivastava

Parul Srivastava
(Company Secretary)
Enclosed as above

Kamal Preet Kaur
Practising Company Secretary

RECONCILIATION OF SHARE CAPITAL AUDIT REPORT

1	For Quarter Ended	30.09.2018
2	ISIN :	INE 767V01012
3	Face Value :	Rs. 10 per Equity Share
4	Name of the Company	ITL FINLEASE & SECURITIES LIMITED
5	Registered office address	B-08, GD- ITL TOWER, TOP FLOOR, NETAJI SUBHASH PLACE, PITAMPURA , NEW DELHI- 110034
6	Correspondence Address	B-08, GD- ITL TOWER, TOP FLOOR, NETAJI SUBHASH PLACE, PITAMPURA , NEW DELHI- 110034
7	Telephone & Fax Nos.	Ph: 91-11-27352981, Fax: 27352985
8	Email address	csitlfinlease@gmail.com
9	Names of the Stock Exchanges where the company's securities are listed : Metropoliton Stock Exchange India Limited	

			Number of shares	% of Total Issued
10 a)	Issued Capital		5014900	100.00%
b)	Paid up capital	Fully paid up	4732300	94.36% (approx)
		Partly paid up	282600	5.64% (approx)
11	Listed Capital		4732300	94.36% (approx)
12	Held in dematerialised form in CDSL		1640120	32.70% (approx)
13	Held in dematerialised form in NSDL		1153570	23.00% (approx)
14	Physical		1938610	38.66% (approx)
15	Total No.of shares (12+13+14)		4732300	94.36% (approx)

16 Reasons for difference if any, between:

(10&11) Only fully paid up 4732300 Equity shares are listed and admitted for dealings at Metropolitan Stock Exchange India Ltd.
(10&15) Partly paid up shares of 282600 are not listed at Metropolitan Stock Exchange India Ltd.
(11&15) Partly paid up shares of 282600 are not listed at Metropolitan Stock Exchange India Ltd.

17 Certifying the details of changes in share capital during the quarter under consideration as per Table below :

Particulars*	No.of shares	Applied / Not Applied for listing	Listed on Stock Exchanges (Specify Names)	whether intimated to CDSL	whether intimated NSDL	In-prin. appr. pending for SE (Specify Names)
N.A.	N.A.	N.A.	N.A.	N.A.	N.A.	N.A.

*** *Rights, Bonus, Preferential Issue, ESOPs, Amalgamation, Conversion, Buyback,Capital Reduction Forfeiture, Any other (to specify).*

18	Register of Members is updated (Yes / No) If not, updated upto which date	Yes		
19	Reference of previous quarter with regards to excess dematerialised shares,if any.		N.A	N.A.
20	Has the company resolved the matter mentioned in point no.19 above in the current quarter ? If not, reason why ?		N.A.	N.A.

21 Mentioned the total no.of requests, if any, confirmed after 21 days and the total no.of requests pending beyond 21 days with the reasons for delay :

Total No.of demat requests	No.of requests	No.of shares	Reasons for delay
Confirmed after 21 Days	N.A.	N.A.	N.A.
Pending for more than 21 days	N.A.	N.A.	N.A.

22 Name, Telephone & Fax No. of the Compliance Officer of the Company

Mrs.Parul Srivastava
Ph: 91-11-27352981, Fax: 27352985

Kamal Preet Kaur

Kamal Preet Kaur
Practising Company Secretary

23 Name, Address, Tel. & Fax No., Regn. no. of the Auditor

M/s Samarth M. Surana & Company
Chartered Accountants,
1001,KLJ Tower North, Netaji Subhash Place, Pitampura
New Delhi-110034
Regn No: 10259N
Ph: 011-23550150

24 Appointment of common agency for share registry work, if yes (name & address)
M/s Alankit Assignments Limited ,
205-208 Anarkali Complex , Jhandewalan Extn., New Delhi -110055

25 Any other detail that the auditor may like to provide. (e.g. BIFR company, delisting from SE, company changed its name etc.)

N.A.

Place: Delhi
Date:19.10.2018

Kamal Preet Kaur

Kamal Preet Kaur
Company Secretary
C.O.P. No. 11896